

February 15, 2019

Mr. Devon Platana
1404 Rosenthal Avenue
Ottawa, ON K1Z 8H9

Dear Mr. Platana:

**Re: Access to Records
File No. 180-04-19-16**

Thank you for your request and application fee received February 14, 2019 pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* (the *Act*) for the following records:

Mayor Marianne Meed Ward's schedule calendar, including any attached memos or notes, from December 1, 2018 to January 1, 2019

Records are released in part, exempting the information that would reveal personal information pursuant to section 14 of the *Act*. Section 45 of the *Act* and section 6 of Regulation 823 requires institutions to charge fees for access to information. The total estimated fee associated with this request is **\$3.70** broken down as follows:

Search: 5 minutes @ \$7.50 per 15 minutes	\$2.50
Copies of records: 1 pages @ \$.20 per page	\$.20
Preparation of records: 2 minutes @ \$7.50 per 15 minutes	\$1.00
Total fee, excluding HST, where applicable	\$3.70

The fee is too small to justify payment and has been waived. If you have any questions about this matter please feel free to contact Twyla Nicholson, Access & Privacy Coordinator for the City of Burlington at 905-335-7600, extension 7701.

As Head of the institution, I am responsible for this decision. You may request that this decision be reviewed by The Information and Privacy Commissioner of Ontario, 2 Bloor Street East, Suite 1400, Toronto, Ontario, M4W 1A8, telephone: 1-800-387-0073 or 416-326-3333. You have 30 days from the receipt of this letter to request a review.

If you decide to request a review, please provide the Commissioner's office with a cheque for \$25.00, the file number on this letter, a copy of this decision letter, and a copy of the original request for records that you submitted to the City.

Sincerely,



Angela Morgan
City Clerk

Enclosure

9:09 AM Fri Feb 15

LTE 80%

December 2018

Day Week Month Year

+

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3	4	5	6	7	8
9 s. 14 personal privacy	10 s. 14 personal privacy	11	12	13	14	15
16	17	18	19	20 s. 14 personal privacy DO NOT BOOK	21 s. 14 personal privacy	22
23	24	25 Christmas Day	26 Boxing Day	27	28	29
30 New Year's Eve	31					

Today

Calendars

Inbox (95)